

UNIVERSITY CENTRE WEST ANGLIA

Minutes of a meeting of the Directors of University Centre West Anglia held on 8th November 2013 in Kings Lynn.

PRESENT: Mr D Pomfret (Chair)
Ms A Clark
Mr S G Bennett
Professor L Dobree

IN ATTENDANCE: Miss C Ludlam
Mr C Challender

Action

193. DECLARATIONS OF INTEREST

193.1 There were no declarations of interest.

194. APOLOGIES

194.1 Apologies were received from Mike Thorne.

195. MINUTES OF THE PREVIOUS MEETING

195.1 The minutes of the meeting held on 30th July 2013 were **AGREED** as a true and correct record.

196. MATTERS ARISING

Anglia Ruskin University Strategic Update (Minute 182.4)

196.1 It was noted that a detailed bid had now been submitted to the SFA for a £5M new build and refurbishment at the Isle campus.

Anglia Ruskin University Strategic Update (Minute 182.5)

196.2 It was noted that the European apprentice exchange programme had commenced in Kings Lynn.

Anglia Ruskin University Strategic Update (Minute 182.8)

196.3 It was agreed that ARU student numbers growth commitment was requested and supported.

Marketing Review 2012/13 (Minute 189.4)

196.4 It was noted that ARU had given additional funding of £20,000.

Any other business (Minute 191.3)

196.5 It was noted that in relation to the Open College of Equine Studies there was no further information to be reported.

197. COLLEGE OF WEST ANGLIA STRATEGIC UPDATE

197.1 The Board received a strategic update.

197.2 It was reported that the second academy, Downham Market Academy, sponsored by CWA Academy Trust had now opened and the first inspection will be within the first 18 months.

197.3 It was reported that that there were 2 additional academy proposals in the pipeline and that UCWA hoped to sponsor 5 in total by the end of the academic year. Two of the academies were in close proximity to the college in Kings Lynn.

197.4 It was reported that UCWA had been given a 24 advanced learning loan of £0.5M and had requested a further £0.5M for access courses.

197.5 It was reported that the college had maintained its success rates. The apprentice success rate was 82% (1% increase) and the long qualification course success rate was 84% (1% increase).

198. ANGLIA RUSKIN UNIVERSITY STRATEGIC UPDATE

198.1 It was reported that ARU had a productive year and recruitment was now complete for the September 2013 intake. Overall, student numbers had grown slightly and ARU were within budget and hoping to recruit further students for semester 2 start.

198.2 It was reported that in Chelmsford the new engineering building was still on schedule to be completed by Christmas 2013 and the MedBic completed by Easter 2014.

198.3 It was reported that Young Street in Cambridge would be open by Christmas 2013 and that phase 2 of Young Street would commence immediately.

198.4 It was reported that the ARU Board had discussed the redevelopment of its Cambridge campus and were in the process of looking at how the redevelopment would be funded.

198.5 It was reported that Alan Sibbald was retiring in April 2014 and that Rex Smith was retiring in summer 2014.

199. REVIEW OF THE JOINT VENTURE RISK REGISTER

199.1 The Board received and considered a report.

199.2 The Board considered and updated the Risk Register.

200. STUDENT RECRUITMENT, RETENTION & PROGRESSION 2013/14

200.1 The Board noted that year 1 enrolments on UCWA full time programmes were 122 students which included 17 ABB students.

200.2 The Board noted that there were concerns over the success rate of BA (Hons) Business Management. UCWA were aware of the issues and a number of changes had subsequently been made.

201. STUDENT ACHIEVEMENTS 2012/13

201.1 The Board noted that the UK national finals for the World Skills Competition were taking place this month and that there were 5 students competing. 4 students were competing in media and 1 student was competing in technology environment.

202. UNIVERSITY CENTRE BUILDING

202.1 The Board was updated on the latest proposals in relation to the new building and supportive of such proposals.

203. BUDGET 2013/14

203.1 The Board **APPROVED** the budget for 2013/14.

204. FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2013

204.1 The Board **APPROVED** the accounts for 2012/13.

204.2 The Board **APPOINTED** Auditors for the year ending July 2014. The Board noted that the appointment was currently subject to full market testing through tender as determined and approved by the parent body.

205. ANY OTHER BUSINESS

205.1 There was no other urgent business to discuss.

206. DATE OF NEXT MEETING

206.1 It was noted that the next meeting would take place at 12pm on 10th April 2014 in Milton.

CHAIRMAN

DATE