

## **UNIVERSITY CENTRE PETERBOROUGH**

A meeting of the Board of Directors will be held on 1 February 2013 at 12pm in Peterborough.

The agenda will be as follows:

### **1.0 DECLARATION OF INTERESTS**

- 1.1 To receive any declarations of interests. *Chairman*

### **2.0 APOLOGIES**

- 2.1 To receive apologies for absence. *Chairman*

### **3.0 MINUTES OF THE PREVIOUS MEETINGS**

- 3.1 To approve the minutes of the meeting held on 15 October 2012. **Schedule 1**  
*Secretary*

### **4.0 MATTERS ARISING**

- 4.1 To consider any matters arising from the minutes of the meeting held on 15 October 2012. *Chairman*

### **5.0 ACADEMIC DIRECTOR'S REPORT**

- 5.1 To receive a report. **Schedule 2**  
*Ms Liz Knight*

### **6.0 FORECAST FINANCIAL ACCOUNTS AND CASHFLOW STATEMENT 2013**

- 6.1 To receive the forecast financial accounts and cash flow statement for the year ended 31 July 2013. **Schedule 3**  
*Mr Peter Walker*

### **7.0 2013/14 RECRUITMENT**

- 7.1 To receive a verbal report. *Ms Liz Knight*

### **8.0 ACCOMMODATION**

- 8.1 To receive a report. **Schedule 4**  
*Ms Liz Knight*

**9.0 THINK PETERBOROUGH**

9.1 To receive a report.

**Schedule 5**  
*Ms Liz Knight*

**10.0 UCP RISK REGISTER**

10.1 To approve the Risk Register.

**Schedule 6**  
*Mr Steve Bennett*

**11.0 UCP RULES, REGULATIONS AND PROCEDURES**

11.1 To approve the UCP Rules, Regulations and Procedures.

**Schedule 7**  
*Mr Steve Bennett*

**12.0 ANY OTHER BUSINESS**

12.1 To consider any other urgent business.

*Chairman*

**13.0 DATE OF THE NEXT MEETING**

13.1 The date of the next meeting has been agreed and will be held on 12 July 2013 at 12pm in Peterborough.

*Chairman*

S. G. Bennett  
Company Secretary  
January 2013