

NPMA LIMITED

Minutes of a meeting of the Board of Directors held on 25th July 2016 in Chelmsford and video conferenced to Cambridge.

PRESENT: Mrs S Lynam
Mrs D Thorpe
Mr S Bennett (Chair)

IN ATTENDANCE: Mr A Lefley
Dr A Oluwatudimu
Ms A Sterling
Miss C Ludlam
Miss E Harwood
Mrs D Ledwell

641. DECLARATION OF INTERESTS

641.1 There were no declarations of interests.

642. APOLOGIES

642.1 Apologies were received from Stuart Powell.

643. MINUTES OF THE PREVIOUS MEETINGS

643.1 The minutes of the meetings held on 16th May 2016 & 21st June 2016 were **AGREED** as a correct record.

644. MATTERS ARISING

644.1 There were no matters arising from the minutes of the meeting held on 16th May 2016 & 21st June 2016.

645. CONTRACTOR PERFORMANCE UPDATE

645.1 The Board noted that Galliford Try had resolved KPI issues but the issue around PAT testing remained. The Contractor had put extra labour in force but would continue to be monitored closely over the next few months.

645.2 The Board noted a warning letter had now been sent to Clearwater Technology. The Contractor was now back on site cleaning the shower heads and have been informed that if the shower heads were beyond repair then they needed to be reported to NPMA so they could be replaced.

646. FORECAST FINANCIAL STATEMENT FOR THE YEAR ENDING 31 JULY 2016

646.1 It was noted that the Company showed a forecast turnover of £7.085m.

646.2 The Board noted the forecast financial statements for the year ending 31 July 2016.

Andy Lefley and Akin Oluwatudimu left the meeting

647. PAY REVIEW

647.1 *Please see confidential minute.*

648. DATE OF THE NEXT MEETING

648.1 It was noted that the date of the next meeting would be on 1st November 2016 at 1pm in the Tindal Dining Room, Chelmsford.

CHAIRMAN

DATE