

NPMA LTD

A meeting of the Board of Directors will be held on 25th July 2016 at 11am in Chelmsford, Essex and video conference to EAST104, Cambridge.

The Agenda will be as follows:

1.0 DECLARATION OF INTERESTS

1.1 To receive any declarations of interests. Chair

2.0 APOLOGIES

2.1 Apologies were received from Stuart Powell. Chair

3.0 MINUTES OF THE PREVIOUS MEETINGS

3.1 To agree the minutes of the meetings held on 16th May 2016 & 21st June 2016. **Schedule 1**
Board Secretary

4.0 MATTERS ARISING

4.1 To consider any other matters arising from the minutes of the meetings held on 16th May 2016 & 21st June 2016. Chair

5.0 CONTRACTOR PERFORMANCE UPDATE

5.1 To receive a verbal update. Sandy Lynam

6.0 PAY REVIEW

6.1 To receive a report. **Schedule 2**
Sandy Lynam
*to be circulated
in the meeting*

7.0 FORECAST FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 JULY 2016

7.1 To note the forecast financial statements for the year ending 31st July 2016. **Schedule 3**
Debbie Ledwell

8.0 ANY OTHER BUSINESS

8.1 To consider any other business. Chair

9.0 DATE OF NEXT MEETING

9.1 To note the date of the next meeting of the Board is to take place on
1st November 2016 at 1pm in the Tindal Dining Room Chelmsford.

Chair

S.G. Bennett
Company Secretary
July 2016