

## NPMA LTD

A meeting of the Board of Directors will be held on 18<sup>th</sup> May 2017 at 2.30pm in Chelmsford, Essex.

The Agenda will be as follows:

### 1.0 DECLARATION OF INTERESTS

- 1.1 To receive any declarations of interests. Chair

### 2.0 APOLOGIES

- 2.1 To receive any apologies. Chair

### 3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 To agree the minutes of the meeting held on 20<sup>th</sup> February 2017.

- 3.2 To agree the confidential minutes of the meeting held on 20<sup>th</sup> February 2017. **Schedule 1**  
Board Secretary

### 4.0 MATTERS ARISING

- 4.1 To consider any other matters arising from the minutes of the meeting held on 20<sup>th</sup> February 2017. Chair

### 5.0 FORECAST FINANCIAL STATEMENTS FOR THE YEAR ENDING 31<sup>st</sup> JULY 2017

- 5.1 To note the forecast financial statements for the year ending 31<sup>st</sup> July 2017. **Schedule 2**  
Stuart Powell

### 6.0 REVIEW & APPROVAL OF COMPLIANCE POLICIES

- 6.1 To review and approve compliance policies relating to legionella, lifts and pressure systems. **Schedule 3**  
Sandy Lynam

### 7.0 HR PAPER – TRANSFER OF EMPLOYEES

- 7.1 To consider a paper regarding the transfer of NPMA employees to ARU. **Schedule 4**  
*To follow*

### 8. ANY OTHER BUSINESS

- 8.1 To consider any other business. Chair

## **9.0 DATE OF NEXT MEETING**

9.1 To note the date of the next meeting of the Board is to take place on 2<sup>nd</sup> November 2017 at 11am in the Tindal Dining Room Chelmsford.

Chair

Paul Bogle  
Company Secretary  
May 2017