

NPMA LTD

A meeting of the Board of Directors will be held on 16th May 2016 at 11am in Chelmsford, Essex.

The Agenda will be as follows:

1.0 DECLARATION OF INTERESTS

1.1 To receive any declarations of interests. Chair

2.0 APOLOGIES

2.1 To receive apologies for absence. Chair

3.0 MINUTES OF THE PREVIOUS MEETING

3.1 To agree the minutes of the meeting held on 4th November 2015. **Schedule 1**
Board Secretary

4.0 MATTERS ARISING

4.1 To consider any other matters arising from the minutes of the meeting held on 4th November 2015. Chair

5.0 RETIREMENT & APPOINTMENT OF DIRECTORS

5.1 To note the retirement of Phil Griffiths from the NPMA Board as of 24th December 2015.

5.2 To note the appointment of Stuart Powell as a Director of NPMA from 24th December 2015. Chair

6.0 SIGNING AUTHORISATION

6.1 To note that the Directors approved (via email) for the two assistant directors of NPMA having £20k (plus VAT) signatory authorisation. Chair

7.0 OPTIONS FOR MANAGEMENT OF REACTIVE MAINTENANCE

7.1 To receive a report and approve the proposal. **Schedule 2**
Andy Lefley

8.0 PAY REVIEW

8.1 To receive a verbal report. Sandy Lynam

9.0 FORECAST FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 JULY 2016

9.1 To note the forecast financial statements for the year ending 31st July 2016. **Schedule 3**
Stuart Powell

10.0 ANY OTHER BUSINESS

10.1 To consider any other business. Chair

11.0 DATE OF NEXT MEETING

11.1 To note the date of the next meeting of the Board is to take place on 25th July 2016 at 11am in the Tindal Dining Room Chelmsford. Chair

S.G. Bennett
Company Secretary
May 2016