

NPMA LTD

A meeting of the Board of Directors will be held on Tuesday 15 May 2018 at 10am in Chelmsford.

The Agenda will be as follows:

1.0 DECLARATION OF INTERESTS

1.1 To receive any declarations of interests. Chair

2.0 APOLOGIES

2.1 To receive any apologies. Chair

3.0 MINUTES OF THE PREVIOUS MEETING

3.1 To agree the minutes of the meeting held on 13 November 2017. **Schedule 1**
Board Secretary

4.0 MATTERS ARISING

4.1 To consider any other matters arising from the minutes of the meeting held on 13 November 2017. *Chair*

5.0 FORECAST FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2018

5.1 To approve the forecast financial accounts and statements for the year ending 31 July 2018. **Schedule 2**
Stuart Powell

5.2 To consider the process for the transfer of shares and the closure of the company. **Schedule 3 (to follow)**
Debbie Ledwell

6.0 TRANSITION OF STAFF

6.1 To receive a verbal update on the transition of staff to ARU and how the new arrangements are working. *Sandy Lynam*

6.2 To receive a verbal update on the novation of contracts from NPMA to ARU. *Sarah Seacombe*

7.0 ANY OTHER BUSINESS

7.1 To consider any other business. *Chair*

8.0 DATE OF NEXT MEETING

8.1 To note the next meeting of the Board is to take place on Monday 2 July 2018 at 10am in the Tindal Dining Room, Chelmsford.

Paul Bogle
Director & Company Secretary
May 2018