

## **BISHOP HALL PROPERTIES LIMITED**

A meeting of the Board of Directors will be held on 18<sup>th</sup> February 2013 at 5pm in the Dining Room, 3<sup>rd</sup> floor, Tindal, Chelmsford.

The agenda will be as follows:

### **1.0 DECLARATION OF INTERESTS**

1.1 To receive any declarations of interests. *Chairman*

### **2.0 APOLOGIES**

2.1 To receive apologies for absence. *Chairman*

### **3.0 MINUTES OF THE PREVIOUS MEETING**

3.1 To approve the minutes of the meeting held on 30<sup>th</sup> October 2012. **Schedule 1**  
*Board Secretary*

### **4.0 MATTERS ARISING**

4.1 To consider any matters arising from the minutes of the meeting held on 30<sup>th</sup> October 2012. *Chairman*

### **5.0 YOUNG STREET REDEVELOPMENT PHASES 1, 2 & 3**

5.1 To consider a report in relation to the Young Street redevelopment Phase 1. **Schedule 2**  
*Project Manager / Akin Oluwatudimu*

5.2 To consider a report in relation to the Young Street redevelopment Phases 2 & 3. **Schedule 3**  
*Project Manager / Akin Oluwatudimu*

### **6.0 YOUNG STREET RAGGED SCHOOL**

6.1 To consider a report on the Young Street Ragged School refurbishment. **Schedule 4**  
*Project Manager / Akin Oluwatudimu*

### **7.0 BRADMORE STREET**

7.1 To consider a report. **Schedule 5**  
*Project Manager / Akin Oluwatudimu*

### **8.0 BUSINESS INNOVATION AND ENGINEERING BUILDING**

8.1 To consider a report. **Schedule 6**  
*Project Manager / Akin Oluwatudimu*

**9.0 REVIEW OF CAMBRIDGE MASTER PLAN (4 ATRIA PROJECT)**

9.1 To consider a report.

**Schedule 7**  
*Sandy Lynam /  
Akin Oluwatudimu*

**10.0 UPDATE ON COMPLETED PROJECTS**

10.1 To consider a report on recently completed projects.

**Schedule 8**  
*Sandy Lynam /  
Akin Oluwatudimu*

**11.0 FORECAST FINANCIAL STATEMENTS & ACCOUNTS FOR THE YEAR ENDED 31 JULY 2013**

11.1 To receive the forecast financial statements and accounts for the year ended 31 July 2013.

**Schedule 9**  
*Rex Smith*

**12.0 ANY OTHER BUSINESS**

12.1 To consider any other urgent business.

*Chairman*

**13.0 DATE OF THE NEXT MEETING**

13.1 To note that the next meeting will take place at 5pm on 7<sup>th</sup> May 2013 in the Tindal Dining Room Chelmsford.

*Chairman*

S. G. Bennett  
Company Secretary  
February 2013