

BISHOP HALL PROPERTIES LIMITED

A meeting of the Board of Directors will be held on 28th October 2014 at 10am in the Dining Room, 3rd floor, Tindal, Chelmsford.

The agenda will be as follows:

1.0 DECLARATION OF INTERESTS

- 1.1 To receive any declarations of interests. *Chairman*

2.0 APOLOGIES

- 2.1 To receive apologies for absence. *Chairman*

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 To approve the minutes of the meeting held on 22nd October 2013. **Schedule 1**
Board Secretary

4.0 MATTERS ARISING

- 4.1 To consider any matters arising from the minutes of the meeting held on 22nd October 2013. *Chairman*

5.0 RESIGNATION & APPOINTMENT OF DIRECTORS

- 5.1 To note the resignation of Rex Smith as Director on 25th June 2014. *Board Secretary*
- 5.2 To note the resignation of Chris Collins as Director on 21st October 2014.
- 5.3 To note the appointment of Mike Frost as Director on 25th June 2014.

6.0 YOUNG STREET REDEVELOPMENT PHASES 2 & 3

- 6.1 To consider a report in relation to the Young Street redevelopment Phases 2 & 3. **Schedule 2**
Project Manager / Akin Oluwatudimu

7.0 UPDATE BANK MANDATE

- 7.1 To approve the proposal and sign the alterations form. **Schedule 3**
Mike Frost

8.0 TRANSFER OF ASSETS & SURRENDER OF LEASES

- 8.1 To consider a report on Company rationalisation. **Schedule 4**
Phil Griffiths/Mike Frost

9.0 FINANCIAL STATEMENTS & ACCOUNTS FOR THE YEAR ENDED 31 JULY 2014

- 9.1 To receive and approve the financial statements and accounts for the year ended 31 July 2014. **Schedule 5**
Mike Frost

10.0 ANY OTHER BUSINESS

10.1 To consider any other urgent business.

Chairman

11.0 DATE OF THE NEXT MEETING

11.1 To note that the next meeting will take place at 5pm on 3rd November 2015 in the Tindal Dining Room Chelmsford.

Chairman

S. G. Bennett
Company Secretary
October 2014