

BISHOP HALL PROPERTIES LIMITED

A meeting of the Board of Directors will be held on 22nd October 2013 at 1.45pm in the Dining Room, 3rd floor, Tindal, Chelmsford.

The agenda will be as follows:

1.0 DECLARATION OF INTERESTS

1.1 To receive any declarations of interests. *Chairman*

2.0 APOLOGIES

2.1 To receive apologies for absence. *Chairman*

3.0 MINUTES OF THE PREVIOUS MEETING

3.1 To approve the minutes of the meeting held on 7th May 2013. **Schedule 1**
Board Secretary

4.0 MATTERS ARISING

4.1 To consider any matters arising from the minutes of the meeting held on 7th May 2013. *Chairman*

5.0 FINANCIAL STATEMENTS & ACCOUNTS FOR THE YEAR ENDED 31 JULY 2013

5.1 To receive and approve the financial statements and accounts for the year ended 31 July 2013. **Schedule 2**
Rex Smith

6.0 ANY OTHER BUSINESS

6.1 To consider any other urgent business. *Chairman*

S. G. Bennett
Company Secretary
October 2013