

BISHOP HALL PROPERTIES LIMITED

A meeting of the Board of Directors will be held on 7th May 2013 at 5pm in the Dining Room, 3rd floor, Tindal, Chelmsford.

The agenda will be as follows:

1.0 DECLARATION OF INTERESTS

1.1 To receive any declarations of interests. *Chairman*

2.0 APOLOGIES

2.1 To receive apologies for absence. *Chairman*

3.0 MINUTES OF THE PREVIOUS MEETING

3.1 To approve the minutes of the meeting held on 18th February 2013. **Schedule 1**
Board Secretary

4.0 MATTERS ARISING

4.1 To consider any matters arising from the minutes of the meeting held on 18th February 2013. *Chairman*

5.0 BUSINESS INNOVATION CENTRE (BIC)

5.1 To consider a report. **Schedule 2**
*Project Manager /
Akin Oluwatudimu*

6.0 YOUNG STREET REDEVELOPMENT PHASES 1, 2 & 3

6.1 To consider a report in relation to the Young Street redevelopment Phase 1. **Schedule 3**
*Project Manager /
Akin Oluwatudimu*

6.2 To consider a report in relation to the Young Street redevelopment Phases 2 & 3. **Schedule 4**
*Project Manager /
Akin Oluwatudimu*

7.0 MUSIC THERAPY CENTRE

7.1 To consider a report on the Music Therapy Centre. **Schedule 5**
*Project Manager /
Akin Oluwatudimu*

8.0 BRADMORE STREET

8.1 To consider a report. **Schedule 6**
Akin Oluwatudimu

9.0 REVIEW OF CAMBRIDGE MASTER PLAN

9.1 To receive a verbal report on the Cambridge Master Plan review. *Akin Oluwatudimu*

10.0 RECENTLY COMPLETED PROJECTS

10.1 To consider a report on recently completed projects.

Schedule 7
Akin Oluwatudimu

11.0 FORECAST FINANCIAL STATEMENTS & ACCOUNTS FOR THE YEAR ENDED 31 JULY 2013

11.1 To receive the forecast financial statements and accounts for the year ended 31 July 2013.

Schedule 8
Rex Smith

12.0 ANY OTHER BUSINESS

12.1 To consider any other urgent business.

Chairman

13.0 DATE OF THE NEXT MEETING

13.1 To note that the next meeting will take place at 5pm on 23rd July 2013 in the Tindal Dining Room Chelmsford.

Chairman

S. G. Bennett
Company Secretary
May 2013