

BISHOP HALL PROPERTIES LIMITED

Minutes of a meeting of the Directors of Bishop Hall Properties Limited held on 31st October 2016 in Tindal Dining Room, Chelmsford.

PRESENT: Mr Mike Frost
Mr Stephen Bennett (Chair)
Mrs Sandy Lynam

IN ATTENDANCE: Miss C Ludlam

Action

789. DECLARATION OF INTERESTS

789.1 No declarations of interest were received.

790. APOLOGIES

790.1 No apologies were noted.

791. MINUTES OF THE PREVIOUS MEETING

791.1 The minutes of the meeting held on 3rd November 2015 were **AGREED** as a true and correct record.

792. RESIGNATION AND APPOINTMENT OF DIRECTORS

792.1 The Board noted the resignation of Michael Thorne as a Director of BHP from 31st October 2016.

792.2 The Board noted the appointment of Sandy Lynam as a Director of BHP from 31st October 2016.

792.3 The Board noted the retirement of Stephen Bennett as a Director of BHP on 31st December 2016.

792.4 The Board noted the appointment of Paul Bogue as a Director of BHP on 1st January 2017.

793. APPROVAL OF ACCOUNTS FOR THE YEAR ENDED 31st JULY 2016

793.1 The Board **APPROVED** the financial statements for the year ended 31st July 2016.

793.2 The Board **APPROVED** the use of group relief or capital allowances to mitigate its taxable profits, whichever was most efficient to the Group.

793.3 The Board **AUTHORISED** Director Mike Frost and the Company Secretary to action minute 793.2 above.

793.4 The Board **RE-APPOINTED** the auditors, Scrutton Bland, for the year ending 31st July 2017.

794. BANK MANDATE

794.1 The Board **APPROVED** the proposal in 3.1 of the paper.

794.2 The Board **APPROVED** the proposal in 3.2 of the paper.

795. DATE OF THE NEXT MEETING

795.1 It was noted that the next meeting would take place at 10.30am on 7th November 2017.

CHAIRMAN

DATE