

BISHOP HALL PROPERTIES LIMITED

A meeting of the Board of Directors will be held on 14 November 2017 at 12.30pm in the Dining Room, 3rd floor, Tindal, Chelmsford.

The agenda will be as follows:

1.0 DECLARATION OF INTERESTS

- 1.1 To receive any declarations of interests. *Chairman*

2.0 APOLOGIES

- 2.1 To receive apologies for absence. *Chairman*

3.0 MINUTES OF THE PREVIOUS MEETING

- 3.1 To approve the minutes of the meeting held on 31 October 2016. **Schedule 1**
Board Secretary
- 3.2 To approve the minutes of an email meeting held on 5 June 2017. **Schedule 2**
Board Secretary

4.0 MATTERS ARISING

- 4.1 To consider any matters arising from the minutes of the meetings held on 31 October 2016 and 5 June 2017. *Chairman*

5.0 FINANCIAL STATEMENTS & ACCOUNTS FOR THE YEAR ENDED 31 JULY 2017

- 5.1 To receive and approve the financial statements and accounts for the year ended 31 July 2017. **Schedule 3**
Mike Frost

6.0 ANY OTHER BUSINESS

- 6.1 To consider any other urgent business. *Chairman*

7.0 DATE OF THE NEXT MEETING

- 7.1 To note that the next meeting will take place at 10.30am on 6 November 2018 in the Tindal Dining Room Chelmsford. *Chairman*

Paul Bogle
Director & Company Secretary
November 2017