

## SECTION A13

### RE-EXAMINATION

#### Requirements for Re-Examination

- 13.1 One re-examination may be permitted by the RDSC, subject to the following requirements:
- (a) a candidate who fails to satisfy the examiners at the first examination may, on the recommendation of the examiners and with the approval of the RDSC, be permitted to revise the thesis and be re-examined;
  - (b) the examiners shall provide the candidate, through the RDSC, with written guidance on the deficiencies of the first submission. It is important that the examiners in their written guidance explicitly identify:
    - the deficiencies of the thesis;
    - the remedial action required (including any additional research or experimental work);
    - the agreed timescale to carry out this work (up to 12 months).

Examiners cannot require candidates to undertake any additional work which was not specified in their written guidance. Anglia Ruskin University reserves the right to seek further details on the remedial action, if this is deemed necessary;
  - (c) the candidate shall submit for re-examination within the period of one calendar year from the date the examiners' feedback is sent to the candidate. Where the RDSC has dispensed with the oral examination the resubmission of the thesis shall take place within one calendar year of the date of this dispensation (see Regulation 12.12 above). The RDSC may, where there are good reasons, approve an extension of the resubmission period;
  - (d) when candidates resubmit their thesis they shall attach a summary of the changes they have made identifying where the changes can be found in the resubmitted thesis.
- 13.2 Candidates who are required to resubmit their thesis must produce an action plan to address the issues raised by the examiners.
- 13.3 The RDSC may require that an additional external examiner be appointed for the re-examination.
- 13.4 The submission of the revised thesis, the re-examination process and the approval of the examiners recommendations shall be conducted in accordance with the timescales and requirements of the first examination (Section 12).
- 13.5 Examiners are required to submit their recommendations on the resubmitted thesis within four to six weeks of receiving it.
- 13.6 Where the examiners' recommendations are not unanimous at the resubmission stage, the reports are shared with each examiner and the examining team is asked to consult and to make every effort to provide a joint recommendation to the RDSC.

#### Where the Examiners are Unable to Reach a Joint Recommendation

- 13.7 Where the examiners' recommendations are not unanimous, the Faculty is invited to nominate an additional external examiner to consider the thesis. This nomination is considered by the Chair of the RDSC for approval by Chair's action.

13.8 Where an additional external examiner is appointed under Regulation 13.7 above, they shall prepare an independent report on the basis of the resubmitted thesis and a further oral examination. That examiner will not be informed of the recommendations of the other examiners. The report from the additional examiner is considered by the Chair of the RDSC or the full Subcommittee.

#### Forms of Re-Examination

13.9 There are six forms of re-examination:

- (a) where the candidate's performance in the first oral or approved alternative examination was satisfactory but the thesis was unsatisfactory and the examiners on re-examination certify that the thesis as revised is satisfactory, the RDSC may exempt the candidate from further examination, oral or otherwise;
- (b) where the candidate's performance in the first oral or approved alternative examination was satisfactory but the thesis was unsatisfactory, any re-examination shall include a re-examination of the thesis and may, on the recommendation of the examiners include an oral examination;
- (c) where the candidate's performance in the first oral or approved alternative examination was unsatisfactory and the thesis was also unsatisfactory, any re-examination shall include a re-examination of the thesis;
- (d) where on the first examination the candidate's thesis was so unsatisfactory that the RDSC dispensed with the oral examination, any re-examination shall include a re-examination of the thesis and an oral examination;
- (e) where on the first examination the candidate's thesis was satisfactory but the performance in the oral and/or other examination(s) was not satisfactory the candidate shall be re-examined in the oral and/or other examination(s), subject to the time limits prescribed in Regulation 13.1 (c) above, without being requested to revise and re-submit the thesis;
- (f) where on the first examination the thesis was satisfactory but the candidate's performance in relation to the other requirements for the award of the degree was not satisfactory, the examiners may propose instead a different form of re-examination to test the candidate's abilities; such examination may take place only with the approval of the RDSC.

#### Outcomes on Re-Examination

13.10 Following completion of the re-examination the examiners may recommend that:

- (a) the candidate be awarded the degree;
- (b) the candidate be awarded the degree subject to minor amendments being made to the thesis (see Regulations 12.28-12.30 above);
- (c) In the case of a PhD examination, the candidate be awarded the degree of MPhil with or without minor amendments and which must meet the criteria for the award of MPhil as set out in Regulation 12.7(e) above;

- (d) In the case of a DProf examination, the candidate be awarded the degree of MProf with or without minor amendments and which must meet the criteria for the award of MProf as set out in Section C(b), Regulation 10.2 below.

13.11 For outcomes (c) and (d) the candidate must submit the amended thesis within a maximum of twelve months from the date the examiners' feedback is sent to them.

#### Failure on Resubmission

13.12 The RDSC may decide, on the recommendation of the examiners, that the degree be not awarded and that no re-examination be permitted. In such cases, the examiners shall prepare an agreed statement of the deficiencies of the thesis and the reason for their recommendation, which shall be forwarded to the candidate by the Secretary to the RDSC.

13.13 Normally a candidate shall have only one opportunity to resubmit their thesis and to be re-examined. In exceptional circumstances only and, on the recommendation of the examiners, a candidate may be permitted a second resubmission. The case shall require the approval of the RDSC (i.e. not by Chair's action).