

# INDEX

All entries are referenced by paragraph number

<b>A</b>	
Academic Appeals	9.1-9.43
Academic Calendar	3.27-3.35, Appendix 1
Academic Failure	6.37; 6.76-6.81; 8.23-8.28; 8.38
Academic Regulations Subcommittee	1.6; 9.16; 9.25; 9.27; 9.41; 10.3; 10.5; 10.17; 10.25; 10.29-10.30; 10.44; 10.46; 10.52- 10.56
Academic Standards	2.25-2.27; 2.36; 2.39; 2.47-2.74.8
Access Certificate	2.1.1; 2.43; 2.51; 3.36; 8.39; 8.42; 8.70; 8.73; Appendix 2
Accreditation Of Prior Learning	3.14; 4.28-4.29; 8.29-8.32; Appendix 2
Admission With Credit (APCL/APEL)	2.40; 3.14; 3.36 (footnotes 20-21); 4.28-4.48; 8.29-8.32; Appendix 2
Admission:	
Age of Entrants	4.2-4.4
Criminal Convictions	4.49-4.60
Disability or Special Needs	4.61-4.66
Entry Requirements	4.5-4.21
• Integrated Taught Masters/Honours or Ordinary Degree/Dip HE/Cert HE/ Grad Dip/Grad Cert	4.14-4.15
• HNC/D	4.16-4.17
• Foundation Degree	4.18-4.20
• Postgraduate Courses	4.21
International Applicants	4.22-4.27
Principles	4.1
Aegrotat Module/Awards	6.42; 8.71-8.74
Algorithms for Award Classification	4.38 (APCL); 8.29-8.32 (APCL); 8.40-8.70
Anglia Ruskin Awards Board	3.37; 3.40; 6.11; 7.2-7.5; 7.26-7.31; 9.7; 9.23; 9.38-9.39; 10.4
Anglia Ruskin Mitigation Panel	6.116-6.130; 7.13-7.18

Appeals (academic appeals):	9.1-9.43
Appeals Panel	9.27-9.41
Grounds for an appeal	9.6-9.7
Initial Scrutiny	9.14-9.20
Internal resolution process	9.22-9.25
Panel Hearing	9.27-9.41
Office of the Independent Adjudicator (OIA)	9.42
Submitting an appeal	9.8-9.13
Summary flowchart of appeals process	9.43
Assessment Offences:	10.1-10.59
Definitions	10.8-10.12
• Assessment Offence	10.8-10.10
• Collusion	10.12.4-10.12.5
• Multiple Concurrent Offences	10.11
• Plagiarism	10.12.1-10.12.3
Initial Reporting	10.13-10.22
Office of the Independent Adjudicator (OIA)	10.57
Penalties	10.47-10.56; 10.58-10.59
• Discretion	10.53
Poor Academic Practice	10.18-10.21
Role of the Awards Board	10.4
Stage 1 – Faculty Investigation	10.23-10.28
Stage 2 – Panel Hearing	10.29-10.46
Assessment:	6.1-6.163
Awards Board	3.37; 3.40; 6.11; 7.2-7.5; 7.26-7.31; 9.7; 9.23; 9.38-9.39; 10.4
Anglia Ruskin Mitigation Panel	6.116-6.130; 7.13-7.18
Compensation	2.40; 6.94-6.101
Conduct of Anglia Ruskin examinations	6.133-6.163
Equity and Clarity	6.13-6.15
Exceeding Word Limits	6.73-6.75
Faculty Student Review Subcommittees	7.5; 7.19-7.25
Individual Assessment Requirements	6.161-6.163
Language of Assessment	6.19
Late Assignments	6.52
Long Term Extensions	6.66-6.70
Mitigation (including Late Mitigation)	6.102-6.130

Modular Assessment Panels (MAPs)	7.2-7.3; 7.6-7.12
Module Assessment	6.20-6.43
Module Re-Assessment	6.76-6.83
Objectivity and Independence	6.16-6.18
Principles	6.3-6.12
Purpose	6.2
Short Term Extensions	6.56-6.63
Submission of Work for Assessment	6.44-6.55
Tariffs for Volume of Module Assessment	6.25 (table)
Two-Tiered Assessment Process	7.1-7.5
Associate College(s)	1.1; 1.9; 2.29-2.30; 3.13; 3.21; 3.34; 4.26; 4.47-4.48; 5.2-5.3; 6.66; 6.133-6.134; 7.7; 7.27; 8.29-8.31; 9.1; 10.2; 10.9; 11.1; 11.9; 11.11; 11.17
Associate Students	1.1; 2.29; 6.84-6.92
Award(s):	2.1; 2.12-2.24; 2.50-2.74; 8.39-8.75
Certificates	11.10-11.14
Classification	8.40-8.74
Eligibility	8.39
Framework	2.37
Awards Board	3.37; 3.40; 6.11; 7.2-7.5; 7.26-7.31; 9.7; 9.23; 9.38-9.39; 10.4
Awards Board Membership	7.27
<b>B</b>	
Bachelor of Medicine Bachelor of Surgery (MBChB)	See under Ordinary Degree: Bachelor of Medicine Bachelor of Surgery (MBChB)
Breaches of Regulations:	10.1-10.59
Assessment Offences	6.158-6.159
Examinations	
<b>C</b>	
Cannot Proceed (Progression decision)	See under Progression
Certificate of Education (Cert Ed)	2.1.1; 2.43; 2.59; 3.36; 8.53-8.54; Appendix 2
Certificate of Higher Education (Cert HE)	2.1.1; 2.43; 2.54; 2.60.4; 2.61.8; 2.74.7; 2.66.9; 3.6; 3.36; 4.14-4.15; 6.98; 8.45-8.46; Appendix 2

Certification	11.10-11.19
Chair's Action (for MAPs and the Awards Board)	7.37-7.38
Classification of Awards	8.40-8.70
Collusion	10.12.4-10.12.5
Compensation	2.40; 6.94-6.101
Compulsory Module	2.7; 2.9; 3.3; 3.6; 6.39; 6.84; 8.1-8.22
Conferment	8.39-8.70; 11.7-11.9
Co-requisite Module	2.8; 3.7
Course(s)	2.9-2.10; 2.36
Course Leader	2.9
Course Specification Form (CSF)	2.10; 2.40; 3.22; 4.34-4.35; 4.41; 4.47; 6.84; 6.96; 8.72
Credit	2.2
Credit Accumulation	2.40
Credit for Prior Learning (awarded by Anglia Ruskin)	4.47-4.48; 8.31
Credit for Prior Learning (not awarded by Anglia Ruskin)	4.43-4.46; 8.29
Credit Ratings of Awards	2.43
Curriculum (UG & PG) design principles	3.1-3.26
Curriculum Content	3.16-3.25
Curriculum Planning Group (CPG)	2.43 (footnote 9); 3.13
Curriculum Structure	2.42-2.46; 3.3-3.15; Appendix 3
<b>D</b>	
Decision Deferred (Progression Decision)	See under Progression
Defer (Progression Decision)	See under Progression
Delegation of Responsibility (MAPs & Awards Board)	7.37-7.38
Deputy Head of School	2.11; 3.24; 3.42; 3.44; 3.47; 4.47; 7.20 (bullet 8); 7.26 (bullet 8); 8.34-8.36
Design Principles (UG and PG curriculum)	2.9; 3.1- 3.26
Diploma of Higher Education (Dip HE)	2.1.1; 2.43; 2.60; 2.66.9; 2.68.10; 2.74.7; 2.54.5; 3.6; 3.36; 4.14-4.15; 6.98; 8.51-8.52; Appendix 2
Diploma Supplement (the 'Transcript')	11.15-11.19

Directors of Studies: Role And Responsibilities	2.28; 3.11; 3.42; 4.56; 6.58; 6.66; 6.108; 7.15; 7.22-7.23; 7.26-7.28; 7.35; 9.10; 9.14- 9.12; 9.25; 9.28-9.29; 9.34; 9.36; 10.13- 10.20; 10.22-10.25; 10.29; 10.31; 10.36; 10.38; 10.44; 10.53
Discipline(s)	2.9; 2.11
Discontinuation	2.33; 3.46 (non-return from intermission); 4.13 (criteria for re-admission); 6.92; 7.20; 8.23-8.28; 8.38; see under Progression
Duration of Study	3.38-3.39; 8.5; 8.8; 8.11; 8.17; 8.25
<b>E</b>	
E-mail Accounts (students)	9.4; 10.6
Encapsulation (for APCL claims)	4.42
English Language: Modules Applicants for whom English is Not the First Language	3.5(a); 3.19 4.23
Ethical Approval for Major Project Modules	6.5
European Credit Transfer Scheme (ECTS)	3.21
Examination: Breaches in Academic Regulations Conduct General Student Attendance Variations to Academic Regulations	6.158-6.159 6.133-6.160 6.143-6.157 6.135-6.142 6.160
Excluded Module	2.8
Exempted Credit	6.43
Expulsion	10.52; 10.58-10.59; 10.53
Extended Degrees	2.43; 2.46; 3.36
Extenuating Circumstances	10.53
Extensions:   Short term: Long term:	6.56-6.63 6.66-6.70
External Examiners	7.32-7.36

<b>F</b>	
Faculty AP(E)L Adviser	4.36
Faculty Investigation (Assessment Offences Stage 1)	10.23-10.28
Faculty Student Review Subcommittees	7.19-7.25; 8.36-8.37
Fees/Financial Obligations of Students	3.39; 11.9
Foundation Degree (FdA, FdSc, FdEng)	2.1.1; 2.43; 2.61; 2.54.5; 3.6; 3.36; 4.18-4.20; 6.98; 8.51-8.52; Appendix 2
Framework Award	2.15-2.18; 2.22; 2.33; 8.24-8.28
Full Time Student (Modes of Study)	2.28
<b>G</b>	
General Principles of the UG and PG Curriculum	2.35-2.41
General Requirements for Students	3.39
Grade Transfer Schemes	3.21
Graduate Certificate (Grad Cert)	2.1.1; 2.43; 2.63; 2.64.4; 3.36; 4.14-4.15; 6.98; 8.42; 8.73; Appendix 2
Graduate Diploma (Grad Dip)	2.1.1; 2.43; 2.63.5; 2.64; 3.36; 4.14-4.15; 6.98; 8.42; 8.73; Appendix 2
<b>H</b>	
Hearing:	
Academic Appeals	9.27-9.41
Assessment Offences	10.29-10.46
Higher National Certificate (HNC)	2.1.1; 2.43; 2.55; 2.57.5; 3.6; 3.36; 4.15-4.16; 6.98; 8.47-8.48; Appendix 2
Higher National Diploma (HND)	2.1.1; 2.43; 2.57; 2.55.4; 3.6; 3.36; 4.15-4.16; 6.98; 8.49-8.50; Appendix 2
Honours Degree (BA (Hons), BSc (Hons), BEng (Hons), BOptom (Hons), BOst (Hons), LLB (Hons))	2.1.1; 2.21-2.22; 2.25; 2.43; 2.54.5; 2.60.5; 2.66.10; 2.68; 2.74.7; 3.6; 3.36; 4.14-4.15; 4.21; 4.45; 4.48; 6.98; 8.59-8.62; Appendix 2
<b>I</b>	
Independent Adjudicator: (Office of)	9.42; 10.57
Independent Learning Modules (ILMs)	3.23-3.25

Integrated Taught Master's Degree	See under Master's degree (integrated taught)
Intermediate Awards	2.17; 2.19-2.23; 2.51.4; 2.51.5; 2.53.4; 2.53.5; 2.54.4; 2.54.5; 2.55.5; 2.55.6; 2.57.5; 2.57.6; 2.58.4; 2.58.5; 2.59.5; 2.59.6; 2.60.4; 2.60.5; 2.61.8; 2.61.9; 2.63.4; 2.63.5; 2.64.4; 2.64.5; 2.65.5; 2.65.6; 2.66.9; 2.66.10; 2.68.10; 2.68.11; 2.70.5; 2.70.6; 2.71.4; 2.71.5; 2.72.4; 2.72.5; 2.73.14; 2.73.15; 2.74.7; 2.74.8; 3.37; 7.20; 7.26; 8.28-8.29; 8.37; 10.52; 11.17
Intermission	3.42-3.47
<b>J</b>	
Joint MAPs	7.11
<b>L</b>	
Late Assignments	6.53-6.54
Late Mitigation	6.120-6.1326.130
Learning Outcomes	2.10; 2.25; 2.36; 2.39; 2.47; 2.50; 2.52; 2.56; 2.62; 2.69
Level Descriptors	2.36; 2.39
Level(s):	2.27; 2.39; 2.43; 3.16
Access Level 3	2.50-2.51
UG Level 4	2.52-2.55
UG Level 5	2.56-2.61
UG Level 6	2.62-2.68
PG Level 7	2.69-2.74
<b>M</b>	
Major Project	2.5; 3.13; 3.16; 3.17; 3.18; 6.5; 6.22; 6.25; 6.84
Marking	2.36; 3.28; 3.30-3.32; 6.14-6.15; 6.17; 6.31-6.33; 10.13
Master's Degree (taught), (MA, MSc, MBA, LL.M, MFA, MTL, MOptom, MCh, MRes)	2.1.2; 2.43; 2.71.5; 2.72.5; 2.73; 3.36; 8.65-8.68; Appendix 2

Master's Degree (integrated taught), (MDes, MEng, MLaw, MOst)	2.1.2; 2.14; 2.43; 2.54.5; 2.60.5; 2.66.10; 2.68.11; 2.74; 3.36; 4.14-4.15; 6.95; 6.98; 8.69-8.70; 10.51 (footnote 90); Appendix 2
Mitigating Circumstances	See under Mitigation
Mitigation (including late mitigation)	6.102-6.132; 7.13-7.18; 10.54-10.55
Mode of study (full time or part time)	2.28
Modern foreign language modules	3.20
Modular Assessment Panel(s): Joint MAPs	6.11; 7.2-7.3; 7.6-7.12 7.12
Module Information	2.34; 3.39; 6.20; 6.55
Module(s)	2.3-2.8; 2.36
Module choice	3.5-3.6; 3.8-3.11
Module Definition Form (MDF)	2.4; 6.20; 6.23; 6.27; 6.62; 6.74; 6.96
Module Leader	2.3
Module re-assessment: number of attempts, form, timing and module result	6.76-6.82
Module Tutors	2.3
<b>N</b>	
Named award	2.9; 2.13
<b>O</b>	
Objectivity and Independence in Assessment	6.16-6.18
Office of Independent Adjudicator	9.42; 10.57
Optional Module	2.7; 2.9; 3.3-3.6; 3.8-3.11; 3.19-3.20; 6.84
Ordinary Degree (BA, BSc, BEng, BOptom, LLB)	2.1.1; 2.21; 2.43; 2.54.5; 2.60.5; 2.66; 2.68.10; 2.74.7; 3.6; 3.36; 4.14-4.15; 4.48; 6.98; 8.57-8.58; Appendix 2
Ordinary Degree: Bachelor of Medicine Bachelor of Surgery (MBChB)	2.1.1; 2.43; 2.54.5; 2.60.5; 2.66.10; 2.67; 3.13 (footnote 17); 3.36; 4.14-4.15; 6.24 (footnote 36); 6.25 (footnote 36); 6.26 (footnote 40); 6.84 (footnote 46); 6.90 (footnote 49); 6.93; 8.21; 8.42
<b>P</b>	
Part Time Student (Mode of Study)	2.28



Period of Registration	3.36-3.38; 3.41; Appendix 2
Placement Module	2.5; 2.43 (footnote 11); 6.20
Placement Re-Assessment	6.82-6.83
Placement Retaking	6.88 (footnote 48)
Plagiarism	10.12.1-10.12.3
Poor Academic Practice	10.18-10.21
Postgraduate Certificate (PG Cert)	2.1.2; 2.43-2.44; 2.70.5; 2.71; 2.72.4; 2.73.14; 3.36; 8.42; Appendix 2
Postgraduate Certificate in Education (PGCE: Level 7)	2.1.2; 2.43; 2.45; 2.70; 2.71.5; 3.36; 8.42; Appendix 2
Postgraduate Diploma (PG Dip)	2.1.2; 2.43-2.44; 2.71.5; 2.72; 2.73.14; 3.36; 8.63-8.64; Appendix 2
Posthumous Awards	8.75
Pre-Requisite Module	2.8
Prior Learning (awarded by Anglia Ruskin)	4.47-4.48; 8.31
Prior Learning (not awarded by Anglia Ruskin)	4.43-4.46; 8.29
Proceed (Progression decision)	See under Progression
Proceed with Deferral (Progression decision)	See under Progression
Proceed with Referral (Progression decision)	See under Progression
Proceed Trailing (Progression decision)	See under Progression
Professional Graduate Certificate in Education (PGCE Level 6)	2.1.1; 2.43; 2.65; 3.36; 6.98; 8.55-8.56; Appendix 2
Progression	7.5; 7.19-7.20; 7.26; 8.1-8.21
<b>Q</b>	
Qualifying Mark	6.35-6.36; 6.98
Quorum (for meetings in the assessment cycle)	7.8; 7.16; 7.23; 7.29
<b>R</b>	
Re-admission of Discontinued Students (to the same course)	4.13
Refer (Progression decision)	See under Progression
Registration of Students	3.39-3.41
Registration Period	3.36; 3.38-3.41
Regulatory Framework (University-wide)	2.37
Replacement Module	2.28; 6.84-6.92; 7.20; 8.23; 8.27

Re-Registration	3.37
Restricted Module	2.8
Results: Publication	11.1-11.6
Re-Taken Module	2.28; 6.84-6.92; 7.20
Retracting Awarded Credit or a Conferred Award	11.20-11.22
Retrieval Packages	8.5; 8.8; 8.11; 8.13; 8.17; 8.20
Rules, Regulations and Procedures for Students	5.1-5.3; 9.5; 9.22; 10.7; Appendix 1
<b>S</b>	
Semester(s)	2.28-2.29; 3.12; 3.29-3.31; 3.35-3.36; 3.38; 3.43; 4.12; 4.27; 6.42-6.43; 7.11; 7.20; Appendix 1
Senate Codes of Practice	1.8-1.11; 2.36; 3.26; 5.4; 6.1; 6.13-6.14; 6.17; 6.31-6.32; 6.134; 6.162; 7.7; 7.35-7.36; 11.4; Appendix 1
Stages/Staged Award	2.24; 2.44-2.45
Student Advisers: Role and Responsibilities	3.42; 3.44; 3.47; 6.58-6.61, 6.66; 6.108; 6.115; 6.136
Student Appeals	See under Appeals (academic appeals)
Student Conduct	5.1-5.4
Student Discontinuation	See under Discontinuation
Student Initiated Transfer	2.31; 7.20 (bullet 8); 7.26 (bullet 8); 8.34-8.38
Student Handbooks	2.41; 6.32
Student Responsibilities	5.6
Student Review and Continuation	7.19-7.20
Student Rights	5.5
Study Abroad	3.21-3.22
Submission of Work	6.44-6.55
Synchronicity of Assessment	6.65; 6.72; 6.119
<b>T</b>	
Taught Master's Degree (MA, MSc, MBA, LLM, MFA, MTL, MOptom, MCh, MRes, MArch)	See under Master's Degree (Taught)
Transcripts	11.15 11.19
Transfer of Course (student initiated)	2.31; 7.20 (bullet 8); 7.26 (bullet 8); 8.34-8.38
Transferred Credit	4.47 (APCL); 8.36-8.37

Transparency and Flexibility of Curriculum Structure	2.41
Trimester(s)	2.29; 3.13; 3.29-3.33; 3.35-3.36; 3.38; 3.43; 4.12; 4.27; 6.42-6.43; 7.11; 7.20; Appendix 1
<b>U</b>	
UK Visa & Immigration	9.8 (footnote 76)
University Certificate (Univ Cert)	2.1.1; 2.43; 2.53; 3.36; 8.42; 8.73
University Diploma (Univ Dip)	2.1.1; 2.43; 2.58; 3.36; 8.42; 8.73
<b>V</b>	
Visiting Students	1.1; 2.29; 6.84-6.92
Viva-Voce Examination (assessment offences)	10.17; 10.23 (footnote 85); 10.26
<b>W</b>	
Website	1.11; Appendix 1
Withdrawal	2.32
Word Limits/Word Count	6.73-6.75
<b>Z</b>	
Zero Credit Rated Modules	3.12; 6.91