

## SECTION A11

### THE EXAMINERS

#### Appointment of the Examiners

- 11.1 Following a candidate's successful progression or confirmation of candidature, the examiners should be proposed by the supervisory team, in consultation with the candidate.

#### Size and Composition of Examining Team

- 11.2 A candidate shall normally be examined by one external and one internal examiner or two external examiners where no suitable internal examiner is available. Where more than two examiners are appointed, the majority are generally from outside Anglia Ruskin University.
- 11.3 Where the candidate is a member of staff of Anglia Ruskin University, or an associate college, there shall be two external examiners and no internal examiner.
- 11.4 A student employed on an hourly-paid, fixed term, contract will not be regarded as a member of staff in this respect. However, a student employed on a fractional FTE, fixed term contract will be regarded as a member of staff. In the latter case the student will continue to be considered a member of staff in this regard for 12 months after the end of the contract.

#### External Examiners

- 11.5 An external examiner shall be independent of Anglia Ruskin University, an Associate College and of the collaborating establishment and shall not have acted previously as the candidate's supervisor or adviser. Former members of staff and former doctoral candidates of Anglia Ruskin University shall not be approved as external examiners until three years after the termination of their employment or date of their award with Anglia Ruskin University.
- 11.6 A research student's external supervisor is not eligible to act as an external examiner for any research students during the term of their appointment as external supervisor or for three years after the end of their period of appointment.

- 11.7 As a minimum, one of the external examiners shall previously have examined at least one postgraduate research degree candidate.

### Internal Examiners

- 11.8 An internal examiner shall be defined as an examiner who is:
- (a) a member of staff of Anglia Ruskin University or Associate College or;
  - (b) a member of staff of the candidate's collaborating establishment.

### Examiners' Experience

- 11.9 Examiners shall normally possess a doctorate, be experienced in research in the general area of the candidate's thesis and, where practicable, have experience as a specialist in the topic(s) to be examined.
- 11.10 The examining team shall have substantial experience of examining research degree candidates at, or above, the level of the award for which they have been appointed to examine (i.e. normally have examined at least three research degree candidates, one of which must have been for a UK Higher Education Institution). In addition each examiner shall normally have supervisory experience and normally one examiner will have supervised to completion at, or above, the level of award for which they have been appointed to examine.
- 11.11 In an examination for a Professional Doctorate normally at least one member of the examining team shall have experience of examining Professional Doctorate candidates.
- 11.12 In an examination for a Doctor of Medicine by Research the examining team shall have experience of examining Doctor of Medicine candidates (i.e. normally have examined at least one Doctor of Medicine candidate), and one examiner must be an appropriately qualified medical practitioner.

### Exclusion from Examining Teams

- 11.13 No candidate for a research degree within Anglia Ruskin University or Associate Colleges shall act as an examiner.

- 11.14 No current or past supervisor can be appointed as an examiner for that candidate.
- 11.15 No relative of the candidate or of the members of the supervisory team can be appointed as an examiner for that candidate.
- 11.16 The RDSC shall ensure that the same external examiner is not approved so frequently that the examiner's familiarity with the department might prejudice objective judgement. Normally, an external examiner shall examine no more than three research degree candidates over a period of three years at Anglia Ruskin University.
- 11.17 Where two external examiners are required to be appointed for an individual candidate they may not be employed by the same institution.

#### Approval of Appointment of Examiners

- 11.18 The appointment of examiners shall be approved by the RDSC, or, in exceptional circumstances, the Chair acting on behalf of the RDSC.
- 11.19 Once approved the examiners are appointed for a period of 12 calendar months. If the viva has not taken place by the end of this period the examiners must be re-appointed.

#### Fees and Expenses for External Examiners

- 11.20 Anglia Ruskin University shall determine and pay the fees and reasonable expenses of the examiners.