

INDEX

All entries are referenced by paragraph number

A	
Academic appeals	See under Appeals
Academic calendar	3.28-3.36, Appendix 1
Academic failure	8.23-8.29; 8.39
Academic Regulations Subcommittee	1.6; 9.18; 9.24; 9.30; 9.48; 10.3; 10.5; 10.17; 10.24; 10.28-10.29; 10.42; 10.45; 10.50-10.54
Academic standards	2.25-2.27; 2.35; 2.38; 2.46-2.72.8
Access Certificate	2.1.1; 2.41; 2.50; 3.37; 8.40; 8.43; 8.71; 8.74; Appendix 2
Accreditation of prior learning	3.14; 4.28-4.29; 8.30-8.33; Appendix 2
Admission with credit (APCL/APEL)	2.39; 3.14; 3.37 (footnotes 19-22); 4.28-4.49; 8.30-8.33; Appendix 2
Admission:	
age of entrants	4.2-4.4
criminal convictions	4.50-4.61
disability or special needs	4.62-4.67
entry requirements	4.5-4.21
• Integrated taught Masters/Honours or Ordinary Degree/Dip HE/Cert HE/ Grad Dip/Grad Cert	4.14-4.15
• HNC/D	4.16-4.17
• Foundation Degree	4.18-4.20
• Postgraduate courses	4.21
international applicants	4.22-4.27
principles	4.1
Aegrotat module/awards	6.41; 8.72-8.75
Algorithms for determining award classification	4.38 (APCL); 8.30-8.33(APCL); 8.41-8.71
Anglia Ruskin Awards Board	3.38; 3.41; 6.11; 7.2-7.5; 7.26-7.31; 9.7; 9.23; 9.45-9.46; 9.51-9.52; 9.54; 10.4
Anglia Ruskin Mitigation Panel	6.111-6.124; 7.13-7.18

<p>Appeals (academic appeals):</p> <p>Appeals Panel</p> <ul style="list-style-type: none"> • powers • procedures • role and membership <p>arising from a hearing</p> <p>further appeal to Board of Governors</p> <p>grounds for an appeal</p> <p>hearing: conduct and outcomes</p> <p>internal resolution process</p> <p>investigating an appeal</p> <p>material administrative error or irregularity</p> <p>no grounds or grounds of insufficient weight</p> <p>Office of the Independent Adjudicator (OIA)</p> <p>Preliminary Review Panel</p> <ul style="list-style-type: none"> • decisions • membership <p>submitting an appeal</p> <p>summary flowchart of appeals process</p>	<p>9.1-0</p> <p>9.45-9.48</p> <p>9.32-9.33</p> <p>9.29-9.31</p> <p>9.49-9.55</p> <p>9.52-9.55</p> <p>9.6-9.7; 9.49-9.51</p> <p>9.34-9.44</p> <p>9.14; 9.17</p> <p>9.12-9.19</p> <p>9.6; 9.45</p> <p>9.7; 9.45</p> <p>9.56</p> <p>9.20-9.27</p> <p>9.22-9.27</p> <p>9.20-9.21</p> <p>9.8-9.11</p> <p>0</p>
<p>Assessment Offences:</p> <p>appeals against outcome of a hearing</p> <p>definitions</p> <ul style="list-style-type: none"> • assessment offence • collusion • multiple concurrent offences • plagiarism <p>initial reporting</p> <p>Office of the Independent Adjudicator (OIA)</p> <p>penalties</p> <ul style="list-style-type: none"> • discretion <p>poor academic practice</p> <p>role of the Awards Board</p> <p>stage 1 – Faculty investigation</p> <p>stage 2 – Panel hearing</p>	<p>10.1-10.60</p> <p>10.55-10.57</p> <p>10.8-10.12</p> <p>10.8-10.10</p> <p>10.12.4-10.12.5</p> <p>10.11</p> <p>10.12.1-10.12.3</p> <p>10.13-10.21</p> <p>10.58</p> <p>10.46-10.54; 10.59-10.60</p> <p>10.51</p> <p>10.18-10.20</p> <p>10.4</p> <p>10.22-10.27</p> <p>10.28-10.45</p>

Assessment:	6.1-6.157
Awards Board	3.38; 3.41; 6.11; 7.2-7.5; 7.26-7.31; 9.7; 9.23; 9.45-9.46; 9.51-9.52; 9.54; 10.4
Anglia Ruskin Mitigation Panel	6.111-6.124; 7.13-7.18
compensation	2.39; 6.89-6.96
conduct of Anglia Ruskin examinations	6.127-6.157
Departmental Assessment Panels (DAPs)	7.2-7.3; 7.6-7.12
equity and clarity	6.13-6.15
exceeding word limits	6.69-6.71
Faculty Student Review Subcommittees	7.5; 7.19-7.25
individual assessment requirements	6.155-6.157
language of assessment	6.19
late assignments	6.50
long term extensions	6.63-6.67
mitigation (including late mitigation)	6.97-6.124
module assessment	6.20-6.42
module re-assessment	6.72-6.88
objectivity and independence	6.16-6.18
principles	6.3-6.12
purpose	6.2
short term extensions	6.54-6.61
submission of work for assessment	6.43-6.53
tariffs for volume of module assessment	6.25 (table)
two-tiered assessment process	7.1-7.5
Associate College(s)	1.1; 1.9; 2.29-2.30; 3.13; 3.22; 3.35; 4.26; 4.47-4.49; 5.2-5.3; 6.63; 6.127-6.128; 7.7; 7.27; 8.30-8.32; 9.1; 10.2; 10.9; 11.1; 11.9; 11.11; 11.17
Associate Students	1.1; 2.29; 6.78-6.86
Award(s):	2.1; 2.12-2.24; 2.49-2.72; 8.40-8.76
certificates	11.10-11.14
classification	8.41-8.75
eligibility	8.40
framework	2.36
Awards Board	3.38; 3.41; 6.11; 7.2-7.5; 7.26-7.31; 9.7; 9.23; 9.45-9.46; 9.51-9.52; 9.54; 10.4
Awards Board Membership	7.27

B	
Breaches of Regulations: Examinations	6.152-6.153
Assessment Offences	10.1-10.60
C	
Cannot Proceed (Progression decision)	See under Progression
Certificate of Education (Cert Ed)	2.1.1; 2.41; 2.58; 3.37; 8.54-8.55; Appendix 2
Certificate of Higher Education (Cert HE)	2.1.1; 2.41; 2.53; 2.59.4; 2.60.8; 2.72.7; 2.65.9; 3.6; 3.37; 4.14-4.15; 6.93; 8.46-8.47; Appendix 2
Certification	11.10-11.19
Chair's action (for DAPs and the Awards Board)	7.37-7.38
Classification of Awards	8.41-8.71
Collusion	10.12.4-10.12.5
Compensation	2.39; 6.89-6.96
Compulsory module	2.7; 2.9; 3.3; 3.6; 6.38; 6.78; 8.1-8.22
Conferment	8.40-8.71; 11.7-11.9
Co-requisite module	2.8; 3.7
Course(s)	2.9-2.10; 2.35
Course Group(s)	2.9; 2.11
Course Leader	2.9
Course Specification Form (CSF)	2.10; 2.39; 3.23; 4.23; 4.34-4.35; 4.41; 4.47- 4.48; 6.78; 6.91; 8.73
Credit	2.2
Credit accumulation	2.39
Credit for prior learning (awarded by Anglia Ruskin)	4.47-4.49; 8.32
Credit for prior learning (not awarded by Anglia Ruskin)	4.43-4.46; 8.30
Credit ratings of awards	2.41
Curriculum (UG & PG) design principles	3.1-3.27
Curriculum content	3.16-3.26
Curriculum structure	2.41-2.45; 3.3-3.15; Appendix 3

D	
Decision Deferred (Progression decision)	See under Progression
Defer (Progression decision)	See under Progression
Delegation of responsibility (DAPs & Awards Board)	7.37-7.38
Departmental Assessment Panel(s): Joint DAPs	6.11; 7.2-7.3; 7.6-7.12 7.12
Deputy Head of Department	2.11; 3.25; 3.43; 3.45; 3.48; 4.47; 7.20 (bullet 8); 7.26 (bullet 8); 8.35-8.37
Design principles (UG and PG curriculum)	2.9; 3.1- 3.27
Diploma of Higher Education (Dip HE)	2.1.1; 2.41; 2.59; 2.65.9; 2.66.10; 2.72.7; 2.53.5; 3.6; 3.37; 4.14-4.15; 6.93; 8.52-8.53; Appendix 2
Diploma Supplement (the 'Transcript')	11.15-11.19
Directors of Studies: role and responsibilities	2.28; 3.11; 3.43; 4.57; 6.56; 6.63; 6.103; 7.15; 7.22-7.23; 7.26-7.28; 7.35; 9.10; 9.12-9.15; 9.22-9.24; 9.29; 9.31-9.32; 9.37; 9.40; 9.42; 10.13-10.19; 10.21-10.24; 10.28; 10.30; 10.34; 10.36; 10.42; 10.51
Discontinuation	2.33; 3.47 (non-return from intermission); 4.13 (criteria for re-admission); 6.86; 7.20; 8.24-8.29; 8.39; see under Progression
Duration of study	3.39-3.40; 8.5; 8.8; 8.11; 8.17; 8.26
E	
E-mail Accounts (students)	9.4; 10.6
Encapsulation (for APCL claims)	4.42
English language: modules requirements	3.5(a); 3.19 4.23
Ethical approval for Major Project modules	6.5
European Credit Transfer Scheme (ECTS)	3.22

Examination:	
breaches in Academic Regulations	6.152-6.153
conduct	6.127-6.154
general	6.137-6.151
student attendance	6.129-6.136
variations to Academic Regulations	6.154
Excluded Module	2.8
Exempted credit	6.42
Extenuating circumstances	10.49
Extensions: Short term:	6.54-6.61
Long term:	6.63-6.67
External Examiners	7.32-7.36
F	
Faculty AP(E)L Adviser	4.36
Faculty investigation (assessment offences stage 1)	10.22-10.27
Faculty Student Advisers: role and responsibilities	3.43; 3.45; 3.48; 6.56-6.59, 6.63; 6.103; 6.110; 6.130
Faculty Student Review Subcommittees	7.19-7.25; 8.37-8.38
Fees/financial obligations of students	3.40; 11.9
Foundation Degree (FdA, FdSc, FdEng)	2.1.1; 2.41; 2.60; 2.53.5; 3.6; 3.37; 4.18-4.20; 6.93; 8.52-8.53; Appendix 2
Framework award	2.15-2.18; 2.22; 2.33; 8.25-8.29
Full time student (modes of study)	2.28
G	
General principles of the UG and PG curriculum	2.34-2.40
General requirements for students	3.40
Grade Transfer Schemes	3.22
Graduate Certificate (Grad Cert)	2.1.1; 2.41; 2.62; 2.63.4; 3.37; 4.14-4.15; 6.93; 8.43; 8.74; Appendix 2
Graduate Diploma (Grad Dip)	2.1.1; 2.41; 2.62.5; 2.63; 3.37; 4.14-4.15; 6.93; 8.43; 8.74; Appendix 2

H	
Hearing: Academic Appeals Assessment Offences	9.27-9.29; 9.32-9.44; 9.48; 9.50 10.27-10.46; 10.48; 10.55-10.56; 10.60
Higher National Certificate (HNC)	2.1.1; 2.41; 2.54; 2.56.5; 3.6; 3.37; 4.15-4.16; 6.93; 8.48-8.49; Appendix 2
Higher National Diploma (HND)	2.1.1; 2.41; 2.56; 2.54.4; 3.6; 3.37; 4.15-4.16; 6.93; 8.50-8.51; Appendix 2
Honours Degree (BA (Hons), BSc (Hons), BEng (Hons), BOptom (Hons), BOst (Hons), LLB (Hons))	2.1.1; 2.21-2.22; 2.25; 2.41; 2.53.5; 2.59.5; 2.65.10; 2.66; 2.72.7; 3.6; 3.37; 4.14-4.15; 4.21; 4.45; 4.48-4.49; 6.93; 8.60-8.63; Appendix 2
I	
Independent Adjudicator: office	9.56; 10.58
Independent Learning Modules (ILMs)	3.24-3.26
Integrated Taught Master's Degree	See under Master's degree (integrated taught)
Intermediate awards	2.17; 2.19-2.23; 2.50.4; 2.50.5; 2.52.4; 2.52.5; 2.53.4; 2.53.5; 2.54.5; 2.54.6; 2.56.5; 2.56.6; 2.57.4; 2.57.5; 2.58.5; 2.58.6; 2.59.4; 2.59.5; 2.60.8; 2.60.9; 2.62.4; 2.62.5; 2.63.4; 2.63.5; 2.64.5; 2.64.6; 2.65.9; 2.65.10; 2.66.10; 2.66.11; 2.68.5; 2.68.6; 2.69.4; 2.69.5; 2.70.4; 2.70.5; 2.71.14; 2.71.15; 2.72.7; 2.72.8; 3.38; 7.20; 7.26; 8.29-8.30; 8.38; 11.17
Intermission	3.43-3.48
J	
Joint DAPs	7.11
L	
Late assignments	6.50

Late mitigation	6.114-6.1266.124
Learning outcomes	2.10; 2.25; 2.35; 2.38; 2.46; 2.49; 2.51; 2.55; 2.61; 2.67
Level descriptors	2.35; 2.38
Level(s):	2.27; 2.38; 2.41; 3.16
Access Level 3	2.49-2.50
UG Level 4	2.51-2.54
UG Level 5	2.55-2.60
UG Level 6	2.61-2.66
PG Level 7	2.67-2.72
M	
Major Project	2.5; 3.13; 3.16; 3.17; 3.18; 6.5; 6.22; 6.25; 6.78
Marking	2.35; 3.29; 3.31-3.33; 6.14-6.15; 6.17; 6.31-6.33; 10.13
Master's Degree (taught), (MA, MSc, MBA, LL.M, MFA, MTL, MOptom, MCh, MRes)	2.1.2; 2.41; 2.69.5; 2.70.5; 2.71; 3.37; 8.66-8.69; Appendix 2
Master's Degree (integrated taught), (MDes, MEng, MLaw, MOst)	2.1.2; 2.14; 2.41; 2.53.5; 2.59.5; 2.65.10; 2.66.11; 2.72; 3.37; 4.14-4.15; 6.90; 6.93; 8.70-8.71; 10.49 (footnote 74); Appendix 2
Mitigating circumstances	See under Mitigation
Mitigation (including late mitigation)	6.97-6.126; 7.13-7.18; 10.52-10.53
Mode of study (full time or part time)	2.28
Modern foreign language modules	3.20
Module(s)	2.3-2.8; 2.35
Module choice	3.5-3.6; 3.8-3.11
Module Definition Form (MDF)	2.4; 6.20; 6.23; 6.27; 6.60; 6.70; 6.91
Module Guide	2.3; 3.40; 5.6; 6.33; 6.60
Module Leader	2.3
Module re-assessment: number of attempts, form, timing and module result	6.72-6.87
Module Tutors	2.3
N	
Named award	2.9; 2.13

O	
Objectivity and Independence in Assessment	6.16-6.18
Office of Independent Adjudicator	9.56; 10.58
Optional module (previously 'designated' module)	2.7; 2.9; 3.3-3.6; 3.8-3.11; 3.19-3.20; 6.78; 8.22
Ordinary Degree (BA, BSc, BEng, BOptom, BOst, LLB)	2.1.1; 2.21; 2.41; 2.53.5; 2.59.5; 2.65; 2.66.10; 2.72.7; 3.6; 3.37; 4.14-4.15; 4.49; 6.93; 8.58-8.59; Appendix 2
P	
Part time student (mode of study)	2.28
Period of registration	3.37-3.39; 3.42; Appendix 2
Placement module	2.5; 2.42 (footnote 11); 6.20
Placement re-assessment	6.87-6.88
Placement retaking	6.82 (footnote 42)
Plagiarism	10.12.1-10.12.3
Poor academic practice	10.18-10.20
Postgraduate Certificate (PG Cert)	2.1.2; 2.41-2.43; 2.68.5; 2.69; 2.70.4; 2.71.14; 3.37; 8.43; Appendix 2
Postgraduate Certificate in Education (PGCE: Level 7)	2.1.2; 2.41; 2.44; 2.68; 2.69.5; 3.37; 8.43; Appendix 2
Postgraduate Diploma (PG Dip)	2.1.2; 2.41-2.43; 2.69.5; 2.70; 2.71.14; 3.37; 8.64-8.65; Appendix 2
Posthumous awards	8.76
Pre-requisite module	2.8; 8.22
Prior learning (awarded by Anglia Ruskin)	4.47-4.49; 8.32
Prior learning (not awarded by Anglia Ruskin)	4.43-4.46; 8.30
Proceed (Progression decision)	See under Progression
Proceed with Deferral (Progression decision)	See under Progression
Proceed with Referral (Progression decision)	See under Progression
Proceed Trailing (Progression decision)	See under Progression
Professional Graduate Certificate in Education (PGCE Level 6)	2.1.1; 2.41; 2.64; 3.37; 6.93; 8.56-8.57; Appendix 2
Progress file	3.21
Progression	7.5; 7.19-7.20; 7.26; 8.1-8.21

Q	
Qualifying mark	6.35-6.36; 6.93
Quorum (for meetings in the assessment cycle)	7.8; 7.16; 7.23; 7.29
R	
Re-admission of discontinued students (to the same course)	4.13
Refer (Progression decision)	See under Progression
Registration of students	3.40-3.42
Registration: period	3.37; 3.39-3.42
Regulatory framework (University-wide)	2.36
Replacement module	2.28; 6.78-6.86; 7.20; 8.24; 8.28
Re-registration	3.38
Restricted module	2.8
Results: publication	11.1-11.6
Re-taken module	2.28; 6.78-6.86; 7.20
Retracting awarded credit or a conferred award	11.20-11.22
Retrieval packages	8.5; 8.8; 8.11; 8.13; 8.17; 8.20
Rules, Regulations and Procedures for Students	5.1-5.3; 8.23; 9.5; 9.14; 9.55; 10.7; 10.57; Appendix 1
S	
Semester(s)	2.28-2.29; 3.12; 3.30-3.32; 3.36-3.37; 3.39; 3.44; 4.12; 4.27; 6.41-6.42; 7.11; 7.20; Appendix 1
Senate Codes of Practice	1.8-1.11; 2.35; 3.27; 5.4; 6.1; 6.13-6.14; 6.17; 6.31-6.32; 6.128; 6.156; 7.7; 7.35-7.36; 11.4; Appendix 1
Stages/Staged award	2.24; 2.41-2.44
Student Advisers: role and responsibilities	3.43; 3.45; 3.48; 6.56-6.59, 6.63; 6.103; 6.110; 6.130
Student appeals	See under Appeals (academic appeals)
Student conduct	5.1-5.4
Student discontinuation	See under Discontinuation
Student initiated transfer	2.31; 7.20 (bullet 8); 7.26 (bullet 8); 8.35-8.39

Student handbooks	2.40; 3.40; 5.6; 6.32-6.33
Student responsibilities	5.6
Student review and continuation	7.19-7.20; 8.22-8.23
Student rights	5.5
Study abroad	3.22-3.23
Submission of Work	6.43-6.53
T	
Taught Master's Degree (MA, MSc, MBA, LL.M, MFA, MTL, MOptom, MCh, MRes, MArch)	See under Master's Degree (Taught)
Transcripts	11.15 11.19
Transfer of course (student initiated)	2.31; 7.20 (bullet 8); 7.26 (bullet 8); 8.35-8.39
Transferred credit	4.47 (APCL); 8.37-8.38
Transitional Academic Regulations	1.1 (footnote 2)
Transparency and flexibility of curriculum structure	2.40
Trimester(s)	2.29; 3.13; 3.30-3.34; 3.36-3.37; 3.39; 3.44; 4.12; 4.27; 6.41-6.42; 7.11; 7.20; Appendix 1
U	
UK Visa & Immigration	9.8 (footnote 64)
University Certificate (Univ Cert)	2.1.1; 2.41; 2.52; 3.37; 8.43; 8.74
University Diploma (Univ Dip)	2.1.1; 2.41; 2.57; 3.37; 8.43; 8.74
V	
Visiting Students	1.1; 2.29; 6.78-6.86
Viva-voce Examination (assessment offences)	10.23; 10.25
W	
Website	1.11; Appendix 1
Withdrawal	2.32
Word Limits/Word Count	6.69-6.71
Z	
Zero credit rated modules	3.12; 6.85